

MINUTES FOR St. ANDREW'S CONFERENCE MEETING

Date: June 15, 2020

Call to Order/Opening Prayer: Father Greg () Diane () Other (X) Time: 5:00 pm

If you have a special case, do you have your form filled w/ friends name /amount needed for SSC?

Spiritual Reading: Fr. Greg () Margaret (X) Other ()

Minutes of Previous Meeting: () Read/Approved; Approved with Changes () All in favor signify with I, oppose, same sign, any abstentions _____?

ALL ABOUT: INTRODUCE OUR NEW CANDIDATE to become a Vincentian Maria **Garcia Ford**. Would you like to say hello?

Attendance: Total Active Members (35); LOA () Present () Absent () Quorum (18)

MEMBERS		MEMBERS		MEMBERS		TRAINING				INACTIVE		
Al	A	Gloria		Michaela	A	Maria GarciaFORD					Rosemarie (inactive)	A
Ann F.	A	Hilary		Mike F.							Katiri (inactive)	A
Ann L.		Janet	A	Norm							Fran A (inactive)	A
Barbara	L O A	Jerry		Pauline							Wilma (inactive)	A
Bryant	LO A	JoAnn		Sandra							Aurora (inactive)	A
Dennis		Kathy		Scotty								
Diane	A	Margaret		Toni							LeAnn (inactive)	A
Dotti		Margie									Zina (inactive)	A
Estela		Martha G.		Yolanda							Martha O.	A
		Mary Ellen		Father Greg *								
Francisca		Mary	A	Stan *								
George		Michael C										
Gini	A											
Glenn	A											

*Stan and Father Greg - Not included in Quorum

Unfinished Business:

Reminder that apartment managers have been notified.

THE SCHEDULE:

OK the schedule being posted via email? Al has also said he would post it on the private website when final. You can check it and let Al know where to place you via email. Would you rather we start with a hard copy at our meetings?

If we are busy and need 2 people in the back doing case interviews, Blanca will sit at the greeting table.

If we only have 1 Vincentian for a time slot, Stan will work with us and we will only provide food boxes. If a friend shows up and has a special case, the name and number of the friend

and a minimal amount of info will be taken to be called.

The completed form must get back to the conference ASAP. You can place it on Blanca's desk and she will email it to the SC COMMITTEE. If the request is approved, we will count on the schedule Vincentian to complete the check writing which means good communication with you and that Vincentian must be clear.

Is there anyone here that will handle calling the friend and gathering the information via telephone onto the SC form?

- 1
- 2
- 3
- 4.

New Business:

1-As of Friday, we have completed 10 special cases thank to our committee. The total \$2970 has been provided. As you know, the cap for rent is \$750 and \$250 for utilities. Please do not mention this to our friend --that is confidential info-- and by telling them we don't want them to count their chickens before they hatch. The final amount is determined by the SC Committee. When that is done the caseworker is notified.

2-We will be receiving money from United Way for rent and utilities. That will be a separate fund and a HUD form will have to be filled out in conjunction using these funds. The SCC meets and sets where the funds will be drawn from.

I will find out when the money will be deposited for use and upon that, we start with the HUD form. I will ask Blanca to attach it to the SC form as soon as this procedure will come into place.

On that note, to be prepared for the SCC, the HUD form will be filled out during all special case interviews. This is a heads up and this HUD form will go into effect July 1.

3-I will be leaving Thursday and returning from CO Tuesday 23 June,
We will not have a meeting on 22 June. But please be proactive with the schedule.

4-Toiletries are provided on an as needed basis. When a food box voucher is given out, ask and mark toiletries on the voucher. Please, they do NOT go out with every food box.

5-ROTARY WEST has given us \$300 and it was used to buy, 12 dz razors individually packaged for \$21. 2 cases of feminine products, toilet paper, hand sanitizer in our bathroom, and 720 tubes of toothpaste. I am working on getting shampoo from Walmart at our special price. Rotary came here did a photo op and we showcased our products.

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Poor box report: _____

1. Home Visits:

Frank Ferraco/ June 18 BIRTHDAY

2. Special cases: Amount available \$ _____

3. Vincentian Reports on difficult or touching cases:

4. Vincentian Schedule: emailed separately

5. Prayer requests: emailed separately

6. For the good of the order:

Closing Prayer: Fr. Greg () Diane () Other ()

Adjourned: ____ pm

Recorder: (Secretary: Mary() Other _____ - ()